

### **USER MANUAL**

### PROFILE CREATION AND REGISTRATION PROCESS FOR FILM SHOOTING PERMISSION IN MADHYA PRADESH

Madhya Pradesh Film Facilitation Cell (An initiative of MP Tourism Board )



(This user manual is only for Demonstration purpose)

Incredible luch

 Kindly use below link for Profile Creation and Registration Process

https://filmcell.mponline.gov.in/

### PROCESS FOR SEEKING FILM SHOOTING PERMISSIONS IN MADHYA PRADESH



### **NEW USER CREATION**

## **Step 1:-** Click on **New User? Register here** as shown in the image below:



### Film Making in Madhya Pradesh

The popularity of Madhya Pradesh as a Film Shooting Destination has certainly grown over a period of time. The land of Khajuraho and Sanchi, the jungles of Kanha and Bandhavgarh, the Forts & monuments of Gwalior, Orchha andMandu, the Culture of Bhopal, Indore, Jabalpur and Gwalior offers film makers the most diverse Film making experiences. Various Bollywood films from Dilip Kumar's AAN (1952) to most recently shot films like Bhumi Pednekar'sDurgamati (2020), all were shot at the most exquisite locations in the "Heart of Incredible India" - Madhya Pradesh.



# Step 2:- Fill required Applicant details for the Sign Up Process and click on Register to generate the USER ID & PASSWORD

- State and the second second		
FIRST NAME	Last Name	
Name of organization	Designation	
Email ID	Mobile Number	
Select Nationality		
Select State	-Select District-	
address		
Pincode		
) , hereby declare that all the details furnished nd MP Tourism Department has the right to r	d in the form are valid and correct, in case any detail found to be incorrect/invalid, I will be response eject any application filled by me.	isible

**Step 3:-** To fill the Registration Form Click on **Apply Now** and Login with the Registered User Id/Mobile No. & Password as shown in the screen below:

Skip to Navigation A A	🕄 Login
(An initiative of	Film Facilitation Cell (MP Tourism Board )
Home About Us 🕶 Permission Process Testimonials Contact Us Do	ownload Application Verification Apply Now New User? Register here
WELCOME TO Madhya Pradesh Film Facilitation Cell Login to Access	LOGIN   EMAIL / MOBILE NO.   Email / Mobile No.   PASSWORD   Enter Password   CAPTCHA   CAPTCHA   LOGIN

© 2020, All rights reserved, Powered by: MP@nline Limited Served by: CVRamar

# **Step 4:-** After login, applicant Dashboard will appear, click on **Create Project Profile** to create the profile

**based on the project detail** (shall be created only once for a project and same project can be selected while applying for multiple shooting locations in other districts):

FFC MPT	Ξ	👤 Anuj Verma	¢
Anuj Verma Applicant	Dashboard		
Bashboard	Application Statistics		-
Create Project Profile  Froject Profile List	0 Draft Applications 0 Draft Applications 0 Rejected		
Common Application Form Request To Add New Location			ן
Requested Location Status	Pending For DEPT Fee Payment		

**Step 5:-** A form will open to fill the required project details, click on **Save Project Detail** to apply for shooting permission, as shown in the image below:

FFC MPT	-		🔎 💄 Anuj Verma 🙂
Anuj Verma Applicant	Project Profile Form		
Ma Dashboard	Create Project Profile		Indicates a mandatory field
☑ Create Project Profile	(for seeking permission to shoot in Madhya Pr	adesh)	materies a manuatory field
I Project Profile List	Name of Production House*	Test Project Rish	
Common Application Form     Request To Add New Location	Production House Constitution *	Proprietorship O Partnership O Company	
I≣ Requested Location Status	Production House Details / Registration No.	jw8y8yt	
	Upload Authorization Letter in favor of	RBSK	×
	person riiing the application	JPG 819x460 Allowed file size: 200KB, file format: PDFJPGJPEG,PNG	25 KB
	Project Details:		
	Type of Project *	Feature Film     Web Series / Serial     TV Show / Serial	
	Title of the Project / Film *	Test Film Bhopal	
	Upload Title Certificate	RBSK JPG 819x460	×* 25 КВ
		Allowed file size: 200KB, file format: PDF,JPG,JPEG,PNG	
	Upload brief Synopsis* (min 500 words)	RBSK	×* 25. KB
		Allowed file size: 500KB, file format: PDF,JPG,JPEG,PNG	25 KB
	Language of the Film / Project *	Hindi O English O Other	
	Main Artist(s) Details *	+ A dd Artist to List	
		S.No AtistName	
		1 HAPPY 2 DAPPY	
	Total Budget of the Film (in INR) *	100000000	
	Is Shooting Under Forest Area *	● Yes ○ No	
	Type of forest area in which permission is required *	🔿 Reserve Forest 🛞 National Park 🔿 Buffer Zone 🔿 Sanctury 🔿 Zoo	
	Details of Forest Area *	test	
			a l
	Whether any animal is part of shooting "	● Yes ○ No	
	Upload Animal Details *	2次 <sup>10</sup> <b>RBSK</b> JPG 819x480	х* 25 КВ
		Allowed file size: 200KB, file format: PDF,JPG,JPEG,PNG	
	Is there any fire/blasting scene in the script^	● Yes ◯ No	
	Upload fire/blasting details *	24 RBSK	× 26 KR
		Allowed file size: 200KB, file format: PDF,JPG,JPEG,PNG	20 NB
	is there any temporary structure to be	● Yes ◯ No	
	Created *	RBSK	×
		JPG 019x460	25 KB
	is there any other details such as Rood		
	Block required, Set Creation, Special assistance etc.*		
	Provide details of special assistance. *	test	
	Is there any In-Film Branding or using any Asset/Name/Product of Tourism/State.*	● Yes ○ No	
	Provide details of In-Film Branding or using any Asset/Name/Product of Tourism/State.	test details	
			-ti-
	Line Producer Details (if any)		
	Line Producer Name * C	contact Number * e-Mail Address * Address *	
	+ A dd to List		
	S.No Line Producer Name	Contact Number e-Mail Address Address	
	1 TEST ONE	7898745353 test@gmail.com 154FJDJSDVDSV	<b>a</b>
		TEAT ONE	
	Name of person in charge who may be contacted by the Official of MPTB *	TEST ONE	
	Contact number of person in charge *	+91 7898745353	
	ls this International Film, Web Series and TV Serials shooting?*	● Yes ○ No	
	Upload shoot permission Certificate issued by the MIB (Ministry of Information	2014 RBSK JPG 819x460	×* 25 KB
	& Broadcasting) *	Allowed file size: 200KB, file format: PDF,JPG,JPEG,PNG	23 ND
	Provide other particular (if any)	test details	
			at
	Upload Undertaking signed copy (Annexure-1) *	RBSK	×* 25. KP
	Click here to download annexure:1-Format	Allowed file size: 200KB, file format: PDFJPGJPEG.PNG	20 ND
		Save Project Details	

**Step 6:-** Applicant can click on **Project Profile List** to view the list of the Projects registered by them for Film shooting Permission.

	FFC MPT						Ļ	🛛 👤 Anuj Veri	ma 🙂
	Anuj Verma Applicant	Project Profile	List						
8	Dashboard	-							_
		S.No	🛓 Project Title 💷	Project Type	Production House Name	Project Language	Created Date	Action	11
	Create Project Profile	1	Startup	Web Series / Serial	Rajneesh Production	Hindi	01-01-1970	@ View	
	Common Application Form	2	Test Film Bhopal	Feature Film	Test Project Rish	Hindi	01-01-1970	@ View	
Ŷ	Request To Add New Location				- -		[	Previous 1	Next
	Requested Location Status	٢							>

**Step 7:-** Under **Common Application Form** link, Click on **Apply For Permission** button to Apply for Film shooting Permission, as shown in the image below:

FFC MPT	=						4	👤 Anuj Verma	
Anuj Verma Applicant	Common Appli	Immon Application Form Details							
🚳 Dashboard									
Create Project Profile	S.No 🚛	Application Number	Film Title	Applicant Name	District JT	Application Status	Submitted Date	Action	11
Project Profile List	1	CAF2000054	Startup	Anuj Verma	Bhopal	Paid	23/12/2020	View	
Common Application Form	2	CAF2000053	Startup	Anuj Verma	Bhopal	Paid	23/12/2020	@ View	
Request To Add New Location	3	CAF2000003	Startup	Anuj Verma	Bhopal	Issued	22/12/2020	👁 View	
Requested Location Status					1		Pr	evious 1 Ne	ext

**Step 8:-** Application Form will open with some pre-filled details entered during the Sign-up process and Project Profile Creation, click on **NEXT** button:

FFC MPT				රු <sup>0</sup> 👤 Anuj Verma 🔿
Anuj Verma Applicant	Common Application Form			
📾 Dashboard	0	2	3	4
Create Project Profile	Applicant Details	Project Details	Location Details	Submit
🗮 Project Profile List		Common Applica	ation Form (CAF)	* indicates a required field
Common Application Form		(for seeking permission to sl	noot in the Madhya Pradesh)	
Request To Add New Location				
Requested Location Status	Applicant Details:			
	Name of the Applicant *		Designation of the Applicant *	
	ANUJ VERMA		MANANGER	
	Contact Number *		E-mail ID *	
	8349553269		anuj.verma@mponline.gov.in	
	Address *			
	MP Nagar Bhopal			
				About to
				Next #
	Copyright ©2020 Powered by MPOnline Limited . All rights reserved.			Version 1.0.0

## **Step 9:-** Select the Project from the List of Created Project and click on **NEXT** button:

FFC MPT	≣	A 🗴 💄 Anuj Verma 🙂
Anuj Verma Applicant	Common Application Form	
🍘 Dashboard	1 aliana Dahilir Bairing Dahilir Longton Dahilir	4 Submit
Create Project Profile	nyyintani utenis i tujet utenis utenis	Subilit
I Project Profile List	Common Application Form (CAF)	Indicates a required field
Common Application Form	(for seeking permission to shoot in the Madhya Pradesh)	
Request To Add New Location		
Requested Location Status	Project Details:	
	Select Project / Film (for seeking permission to shoot) *	
	Starup Test Film Bhopal	
	« Previous	Next»

**Step 10:-** Upon selection of project from the drop-down list, a pre-filled field will appear, click on **NEXT** button:

Anji Verma Apricant     Dashboard     I Dashboard     I Create Project Profile     Project Petalis     I Project Profile     I Common Application Form     Common Application Form     I Project Profile     I Common Application Form     I Project Details     I Common Application Form     I Request To Add New Location     I Request To Add New Location     I Request To Add New Location     I Test Fram Bhopal </th <th>Verma 🙂</th>	Verma 🙂
Dashbard     Create Project Profile     Project Profile     Project Profile     Project Profile     Sequest To Add New Location     Request To Add Ne	
C Create Project Profile       Applicant Details       Project Details       Location Details       Submit         Image: Project Profile List       Image: Profile List <th></th>	
<ul> <li>Project Profile List</li> <li>Common Application Form (CAF)</li> <li>Request To Add New Location</li> <li>Project Project / Film (for seeking permission to shoot) *         <ul> <li>Test Film Bhopal</li> <li>Create a new profile</li> <li>Name of Production House *             <ul> <li>Test Film Dhopal</li> <li>Project Synopsis *</li> <li>Authorization Letter *</li> <li>Common Application Letter *</li> </ul> </li> </ul> </li> </ul>	
Common Application Form   Request To Add New Location   Select Project / Film (for seeking permission to shoot)*   Test Film Bhopal   Tote of the Film / Project *   Test Project Rish   Tote of the Film / Project *   Test Film Bhopal   Project Synopsis *   Authorization Letter *	ired field
Request to Add New Location	
Requested Location Status       Project Details:         Select Project / Film (for seeking permission to shoot) *       Image: Select Project / Film (for seeking permission to shoot) *         Test Film Bhopal       Image: Select Project / Film (for seeking permission to shoot) *         Image: Select Project / Film (for seeking permission to shoot) *       Image: Select Project / Film (for seeking permission to shoot) *         Image: Select Project Risk       Production House Constitution *         Test Project Risk       Proprietorship         Title of the Film / Project *       Type of Project *         Test Film Bhopal       Project Project *         Test Film Shopal       Feature Film         Project Synopsis *       Authorization Letter *	
Select Project / Film (for seeking permission to shoot) *          Test Film Bhopal         Creats a new profile         Name of Production House *         Test Project Rish         Test Project Rish         Title of the Film / Project *         Test Film Bhopal         Test Project Synopsis *	
Test Fim Bhopal         Create a new profile         Name of Production House *         Test Project Rish         Test Project Rish         Title of the Film / Project *         Test Pin Bhopal         Test Pin Bhopal         Project Synopsis *         Authorization Letter *	
Visate a new profile       Name of Production House *       Test Project Rish       Test Project Rish       Title of the Film / Project *       Test Film Bhopal       Project Synopsis *       Authorization Letter *	
Name of Production House *     Production House Constitution *       Test Project Rish     Proprietorship       Title of the Film / Project *     Type of Project *       Test Film Bhopal     Feature Film       Project Synopsis *     Authorization Letter *	
Test Project Rish     Proprietorship       Title of the Film / Project *     Type of Project *       Test Film Bhopal     Feature Film       Project Synopsis *     Authorization Letter *	
Title of the Film / Project *     Type of Project *       Test Film Bhopal     Feature Film       Project Synopsis *     Authorization Letter *	
Test Film Bhopal Feature Film Project Synopsis * Authorization Letter *	
Project Synopsis * Authorization Letter *	
17/123618bc3e61e3ed6a3e07/1439a339,jpg 🔹 🛦 Scfa1c4a6b45674db28890454358d1da,jpg 👁	*
« Previous	d»

**Step 11:-** After the project details, a Screen will appear to select and enter the location details for film shooting permission. Click on **Search Location** button:

FFC MPT				ද් 💄 Anuj Verma එ
Anuj Verma Applicant	Common Application Form			
Dashboard	1 Applicant Details	2 Project Details	3 Location Details	(4) Submit
Create Project Profile  Project Profile List		Common Appl	ication Form (CAF)	* indicates a required field
Common Application Form		(for seeking permission	to shoot in the Madhya Pradesh)	
Request To Add New Location     Requested Location Status	Location Details:			
	Select State * MADHYA PRADESH	Select Distri V Bhopal	ict (for seeking permission to shoot) *	Q Search Location
	« Previous			Next>
	Copyright © 2020 Powered by MPOnline Limited . All rights reserved.			Version 1.0.0

**Step 12:-** After Search of location, a form will open to enter the location Details with the Schedule of the Shooting. (Multiple Locations can be added in a Single District and Multiple Schedules can be added for a Single Location as per the requirement of the applicant). Click on **NEXT** button:

FFC MPT			Ó	🍳 👤 Anuj Verma 🙂
Anuj Verma Applicant	Common Application Form			
Dashboard	1	2	4	
Create Project Profile	Applicant Details	Project Details Location Deta	ils Sub	mit
E Project Profile List		Common Application Form (CAF)	* in	dicates a required field
Common Application Form		(for seeking permission to shoot in the Madhya Pradesh)		
Request To Add New Location	Leastin Details			
I Requested Location Status				
	Select State ~	Select District (for seeking permission to shoot) *	Pe	eset
		Споров		IDOX
	Location(s) & Shooting Schedule *			
	Location: 1			
	Location Type *	Shooting Location (for seeking per	rmission to shoot) *	
	Hospitals	Chirayu Hospital		~
	Type of Permission Required :* ✔ District Collector ✔ Police & Traffic ✔ Municipal Corporation ✔	State Archaeology ✔ Drone Permission 👽 Other Related Department		
	Nature of Shoot*	Police conv oy/s ecurity person required? *	No. of Police convoy/security person *	
	Crew O Public O Both	● Yes ◯ No	05	٥
	Shooting Date: *	Time Slot *		
	10/01/2021	Day Night Both     D6:00 A.M to 06:00 P.M		
	Shooting Date: *	Time Slot *		
	11/01/2021	◯ Day ◯ Night () Both Day-Night (06:00 A.M to Next day-06:00	AM)	
			-	
	+ Add more date			
	Location: 2			Remove Location
	Location Type *	Shooting Location (for seeking per	rmission to shoot) *	
	Bus Stations	✓ I.S.B.T.		~
	Type of Permission Required : *			
	District Collector     Police & Traffic     Municipal Corporation	State Archaeology 🕑 Drone Permission 🐨 Other Related Department		
	Crew  Public  Both	Yes      No	No. of Police convoy/security person 1	
	Shooting Date: *	Time Slot *		
	14/01/2021	○ Day		
	Shooting Date: *	Time Slot.*	_	
	10/01/2021	Day Night Doth     Doth	×	
	+ Add more date			
	i			i
		+ Add more location		
	« Previous			Next »
	Copyright © 2020 Powered by MPOnline Limited . All rights reserved.			Version 1.0.0

<u>Note:</u> If the desired location is not populated in the Dropdown, applicant can Request to Add New Location by clicking on the link as shown above by filling the required details in the form:

**Step 13:-** After filling location details, below screen will appear with Portal fee Payment details. Click on **SAVE & PAY PORTAL FEE** button for final Submission of the Application form:

FFC MPT			රු 👤 Anuj Verma 🕐
Anuj Verma Applicant	Common Application Form		
🚳 Dashboard	2	3	4
Create Project Profile	Applicant Details Project Details	Location Details	Submit
⊞ Project Profile List	Common A	pplication Form (CAF)	* indicates a required field
Common Application Form	(for seeking per	nission to shoot in the Madhya Pradesh)	
Request To Add New Location			
Requested Location Status	Portal Fee Detail	ANULIVEDMA	
	Applicant Name:	ANUU VERMA 8340663260	
	Annicant e-mail	anui verma@moolline.cov.in	
	Project Name:	Test Film Bhopal	
	Portal Fees.	₹700 /-	
	GST on Portal Fees @% CGST + 9% SGST)	₹ 126 /-	
	Total Amount to be paid:	₹ 826 /-	
	Note: Department fees and security deposit is to be paid by applicant after approval of application by	DM.	
	« Previous		Save & Pay ₹ Portal Fee
	Copyright © 2020 Powered by MPOnline Limited . All rightsreserved.		Version 1.0.0

**Step 14:-**After clicking on Save and Pay, below Page will open to opt for the payment method, choose the desired payment mode and click on **Proceed To Pay** as shown in the image below:

मुख्य पृष्ठ । स्किप । मुख्य सामग्री प <b>एमपी िक्विओंन त</b> प्राणम	र जाएँ । जां जां जां । मंगतबर, 29 दिसंस न राजा मार्ट देखा नेपिटेड	2020 12:131:24 AM संग्रिम Dependingen
MPOnline Payme	मध्य प्रदेश सरकार का धाटल nt Gateway	
Service Name:	MP Tourism Film Facilitation Cell	PLEASE CHOOSE PAYMENT MODE
Applicant Nam e:	Anuj Verma	O Citizen: Net Banking/Debit/Credit Card
Amount:	Rs. 0.00	OR © Registered MPOnline KIOSK
Portal Charge :	Rs. 826.00	Kiosk User name:
Total Amount :	Rs. 826.00	
Date And Time :	29/Dec/2020 12:28 AM	Kiosk Password:
		8 + 3 = Type the text

**Step 15:-** After successful payment of the portal fee, a transaction receipt will be generated which can be downloaded/printed / scanned with QR Code (for future references):

FFC MPT																🛆 🔔 Anuj Verma 🥴	
Anuj Verma	Commor	n Applicati	on Form (CAF)	CAF2000056													
Applicant	Continue	rippiout	on on (or a )	0,11 2000000													
26 Dashboard	Applicat	tion Current S	status : Application :	Submitted													
UP Create Project Profile			1			Application Form											
		C.C.	¢.		Fo	For Film Shooting Permission in Madhya Pradesh											
Request To Add New Location		locarabilio jada	a														
Requested Location Status	Applica	ant Details			Application (CAF) No : CAF2000056												
									D-100								
	Applicant Nobile No 8349553269							Applicant	Email-id			a	nuj.verma@mp	ponline.g	ov.in		
	Applica	nt Address		MP Nagar	Bhopal												
	Portal F	ees Payment	Details						L. C.	3							
	Portal Cl	ton Fee harge			₹ 700	.00		Payment By Payment Stat	is and the second				K0799990054 PAID				
	GST on	Portal (9% 5G	IST + 9% CGST)		₹ 126	.00		MPOnline Tra	n saction ID				20122909763	14503785	54		
	Total Tra	an saction Am	ount		₹826	.00		Transaction D	ate [DD/MM/YYYY]			:	29/12/2020				
	(for see)	Profile Detail king permiss	s ion to shoot in the Ma	adhya Pradesh)													
	Name of	f Production I	House		Test P	roject F											
	Producti	ion House Co	enstitution		Proprie	ntorship e	p										
	Authoriz	ation Letter i	n fav or of person fili	ng the application	% Atta	chmen	ıt										
	Project	Details															
	Type of F	Project	lm		Featur Test 5	Feature Film Test Film Bhopal											
	Title Cer	ntificate			Atta	leit riim Unopai											
	Brief Sy	nopsis			<b>≪</b> Atta	Attachment											
	Languag	ge of the Film	/Project		Hindi												
	S No	tist(s) Details			Name	Name											
	1				Name HAPPY												
	2				DAPPY												
	Total Bu	dget of the Fi	Im (in INR)	1,000,000,000,00													
	Is Shoot	ting Under Fo	rest Area		Yes	Yes											
	Type of f	lorestarea in	which permission is	require	National Park												
	Details of ls there	of Forest Are	a ting scene in the scri	pt	Ves												
	Fire/blas	sting details			Attachment												
	Is there	any tempora	ry structure to be cre	ated	Yes School Schoo												
	Is there	any other de	details tails such as Road B	lock required, Set	Attachment												
	Creation	n, Special as	sistance etc		Yes												
	Is there	any In-Film B	Branding or using any	Asset/Name/Product of	tou Van												
	Touris mi	/State. of In Film Bra	inding or using any A	set/Name/Product of													
	Touris mi	/State			testde	ted details											
	S No.	Juicer Detail	Line Producer Nam	10			Contact Number e mail				Address						
	1		TEST ONE			78987		7898745353 te#@gmail.co			test@gmail.com	com 154FJDJSD			154FJDJSDVDSV	VDSV	
	MPTB	r person in cr	harge who may be co	ntacted by the offical of	TEST	ONE	46										
	Contact	number of pe	erson in charge	TV Serials shooting	78987 Yes	45353											
	is this in	nternational F	ilm, Web Series and	TV Serials shooting	% Atta	chmen	ıt										
	Provide	other particu	ılar		test de	tails											
	Shoot	ting Locat	ions	Location		Ann	lica	tion Current Status			Nature of Shr	oot	No	of Police	Security Require	vi.	
	Shooti	ng location 1		Chirayu Hospital		Su	bmi	tted			Crew		6				
	Sh	ooting Sc	hedule			Lo	oca	tion Permissio	ns								
		Shootin	g Date	Shooting Slot				District Name	Requested Permis	sion (	(8)	Security D	eposit	Departr	ment Fees	Applicable Taxes	
	2	11-01-2	021	Both		2		Bhopal	Police & Traffic					-		-	
						3		Bhopal	Municipal Corpora	ition				-		-	
						4		Bhopal	State Archaeology	/				-		-	
						6		Bhopal	Other Related Dep	partm	nent			-		-	
	S.No.			Location	Applica	tion C	urre	ent Status		Nat	ture of Shoot		No of P	olice Sec	urity Required		
	Shooti	ng location 2		I.S.B.T.	Submi	tted				Put	blic		10				
	Sh	ooting Sc	hedule g Date	Shooting Slot		Lo #	bca	tion Permissio	Requested Permin	sion/	(6)	Security D	eposit	Departe	ment Fees	Applicable Taxes	
	#         Shooting Date         Shooting           1         14-01-2021         Night           2         15-01-2021         Day		Night		1		Bhopal	District Collector					-		-		
			Day		2		Bhopal	Police & Traffic					-		-		
						3		Bhopal	Municipal Corpora	tion		-		-		-	
						5		Bhopal	Other Related Dep	partm	nent	-		-		-	
								🖨 Print Form	📥 Download all :	attac	chments						

**Step 16:-** After the payment has been successfully done, the application will be forwarded to the DM Login for Approval Process.

**Step 17:-** Once the application is approved by the DM, a message will be received on the Registered Mobile No. and Email ID of the applicant to pay the required Department Fee for completing the process and Downloading Signed Copy of the Permission Letter

**Step 18:-** After the message is received, the applicant will login to their Account and click on **Pending for Department Fee Payment,** as shown in the image below:

FFC MPT	E		Δ <sup>9</sup> 💄 Anuj Verma 🛛 👌
Anuj Verma Applicant	Dashboard		
🚯 Dashboard	Application Statistics		
☑ Create Project Profile			
🗄 Project Profile List	U Draft Applications	Submitted & Pending For Approval	0 Rejected
Common Application Form			
Request To Add New Location		▲ 2	A 1
Requested Location Status	Pending For DEPT Fee Payment	DEPT Fee Payment Done	Permission Letter Issued

**Step 19:-** Below page will appear with the Department Fee Bifurcation, click on **Pay Department Fee** as shown in the image below:

FFC MPT										ය. 🚨 Anuj Verma ජ					
Anuj Verma	Common Application Form (CAF	F) : CAF2000056													
Applicant     B Dashboard	Application Current Status (Pending I	For Department Fee Payn	ent												
☑ Create Project Profile			_												
I Project Profile List			Fo	r Eil	orm	(0) (0) (0) (0) (0) (0) (0) (0) (0) (0)									
Request To Add New Location	Applicant Details														
III Requested Location Status					Application (CAF) N	D : CAF2000056									
	Applicant Name	ANUJ VEF	MA		Applicant	Des ignation		MANANG	ER						
	Applicant Mobile No	83495532	69		Applicant I	a@mponline.gov.in									
	Applicant Address Portal Fees Payment Details	MP Nagar	Bhopai			277									
	Application Fee		₹ 0.00		Payment By										
	GST on Portal (9% SGST + 9% CGST)		₹ 126.	.00	MPOnline Tra	s saction ID		PAID 20122909763145037854							
	Total Transaction Amount		₹826.	.00	Transaction Da	te [DD/MM/YYYY]		29/12/20	20						
	Project Profile Details (for seeking permission to shoot in the	Madhya Pradesh)													
	Name of Production House		Test Pro	Test Project Rish The heart of Proprietorship											
	Production House Details/ Registration	ı No.	jw8y8yt	incredible India											
	Authorization Letter in fav or of pers on	filing the application	% Attac	Attachment											
	Type of Project		Feature	Feature Film											
	Title of the Project / Film		Test Fil	Test Film Bhopal											
	Title Certificate Brief Synopsis		<ul> <li>Attac</li> <li>Attac</li> </ul>	Attachment     Attachment											
	Language of the Film / Project		Hindi	Hindi											
	Main Artist(s) Details			N											
	5.No 1		HAPP	Name HAPPY											
	2		DAPPY	DAPPY											
	Total Budget of the Film (in INR)		1,000,0	1,000,000,000 00											
	Is Shooting Under Forest Area		Yes	Yes National Park											
	Type of forest area in which permissio Details of Forest Area	n is require	Nationa	National Park Test											
	Is there any fire/blasting scene in the	script	Yes	Vas											
	Fire/blasting details Is there any temporary structure to be	created	Attac Yes	hment											
	Temporary structure details		% Attac	hment											
	Is there any other details such as Roa Creation, Special assistance etc	d Block required, Set	Yes	Yes											
	Details of special assistance Is there any In-Film Branding or using	any Asset/Name/Product of	test												
	Touris m/State.	w Asset/Name/Product of	Yes	test details											
	Touris m/ State	,	test det	est details											
	S No. Line Producer M	Name			Contact Number										
	1 TEST ONE			7898745353			test@gmail.co	om	154FJDJSDV	VDSV					
	Name of person in charge who may be	contacted by the offical of	TEST	TEST ONE											
	Contact number of person in charge		789874	7890746353											
	Is this International Film, Web Series a	and TV Serials shooting	Yes	hmont											
	Provide other particular	and to serials ancooing	test det	text details											
	Shooting Locations														
	Shooting location 1	Chirayu Hospital		Appli	roved		Crew	noot	No or Police Security Re	rqui i da					
	Shooting Schedule			Loc	cation Permissio	าร									
	# Shooting Date 1 10-01-2021	Shooting Slot Day		1	District Name Bhopal	Requested Permis	aion (s)	Security Deposit	Department Fees 300.00	Applicable Taxes 80.00					
	2 11-01-2021	Both		2	Bhopal	Police & Traffic		500.00	100.00	18.00					
				3	Bhopal	Municipal Corpora	tion	.00	100.00	.00					
				6	Bhopal	Drone Permission		.00	200.00	.00					
					Bhopal	opal Other Related Depa		.00	.00	.0 0					
	S.No.	Location	Applicat	tion Cu	rrent Status		Nature of Shoot	N	o of Police Security Requir	red					
	Shooting location 2	1.S.B.T.	Reject	ed			Public	1	)						
	# Shooting Date	Shooting Slot		Loc #	District Name	Requested Permin	ion(s)	Security Deposit	Department Feen	Applicable Taxes					
	1 14-01-2021	Night		1	Bhopal	District Collector		-	-	-					
	2 15-01-2021	Day		2	Bhopal	Police & Traffic	tion	-	-	•					
				4	Bhopal	Drone Permission		-	-	-					
				5	Bhopal	Other Related Dep	artment	-	-	-					
	Pay Department Fees to get permission licenses														
	Departn	nent Fees			Applicable Taxe		Total Amount to be paid								
		1700.00				278.00		1600.00		₹ 3,578.00					
						ay Department Fees									
					+ Print Form	📥 Download all :	attachments								
	Copyright ©2020 Powered by MPOnline	Limited . All rights reserved.								Version 1.0.0					

Step 20:- After Successful Payment of the Department Fee, a transaction receipt will be generated which can be downloaded/printed / scanned with QR code (for future references):

C MPT											🔎 💄 Anuj Verma					
Verma	Common Applicat	tion Form (CAF)	: CAF2000056													
ant .	Application Current	Status : Department	Fee Paid													
ect Profile	- apple ditori corrent															
		3				Appli	cation F	orm								
	The base of Incomplete in	<b>F</b> 14		For	Film	Shooting F	Permission in	Madhya P	radesh							
on	Applicant Details															
						Application (CAF)										
	Applicant Name		ANUJ VI	ERMA		Applicant	Designation		MANAN	GER						
	Applicant Mobile No	, ,	834955	3269		Applicant	Email-id		anuj.ver	ma@mponline.gov.in						
	Applicant Address	at Dotails	MP Nag	ar Bhopal			1000									
	Application Fee	n Detans		₹ 0.00		Payment By	3	. 6	K0799	990054						
	Portal Charge			₹ 700.0	0	Payment Stat	us Carela d		PAID							
	GST on Portal (9% 5	GST + 9% CGST)		₹ 126.0	0	MPOnline Tr	an saction ID		20122	909763145037854						
	Total Transaction Ar	nount		₹ 826.0	0	Transaction E	ate [DD/MM/YYYY]		29/12/	2020	国的学校的复数					
	(for seeking permis	sion to shoot in the M	adhya Pradesh)													
	Name of Production	House		Test Proj	Test Project Rish The heart of Proprietorship											
	Production House D	etails/Registration N	0.	jw8y8yt	jweyeyt Incredible India											
	Authorization Letter	in fav or of person fili	ing the application	% Attach	Attachment											
	Project Details															
	Type of Project	Film		Feature F	Feature Film Test Film Bhopal											
	Title Certificate			Nest Him	Test Film Bhopal											
	Brief Synopsis			Attach	Attachment											
	Language of the Film	m / Project		Hindi	Hindi											
	Main Artist(s) Detail	s														
	S.No			Name	Namo											
	2			DAPPY												
				60-9-1-T	DAPPY											
	Total Budget of the F	Film (in INR)		1,000,00	1,000,000,000 00											
	Is Shooting Under F	orest Area	s require	Yes	Yes National Park											
	Details of Forest Area	ea		test	National Park Telik											
	Is there any fire/blas	sting scene in the sci	ipt	Yes	Yes											
	Fire/blasting details			% Attach	Attachment Yes											
	Is there any tempora	ary structure to be cre	eated	Yes S Attach	New Attachmont											
	Is there any other de	etails such as Road E	llock required, Set	Yes	Yes											
	Creation, Special as	ssistance etc		test	led											
	Is there any In-Film	Branding or using an	y Asset/Name/Product	of Yes	Yes											
	Touris m/ State.	anding or using any (	s sot/Name/Product of	Tes												
	Touris m/ State	anang or asing any r		test detai	tent details											
	Line Producer Detai	lls														
	S No.	Line Producer Nar	ne		Cot 785	18746353		e-mail	200	Address 154EIDISDVC	191/					
								to alggman.co								
	Name of person in o MPTB	harge who may be co	ontacted by the offical of	of TEST OF	TEST ONE											
	Contact number of p	erson in charge		7898745	7898745353											
	Is this International	Film, Web Series and	TV Serials shooting	Yes	Yes											
	Is this International	Film, Web Series and	ITV Serials shooting	& Attach	ment											
	Shooting Loca	tions		test detai	19											
	S.No.		Location		Applicat	ion Current Status		Nature of SI	hoot	No of Police Security Req	uired					
	Shooting location	1	Chirayu Hospital		Approv	ed		Crew		5						
	Shooting Se	chedule	01-11-12		Loca	tion Permissio	ons		Dec 11 C	<b>D</b>	4					
	# Shooti	ny Jate 2021	Day		1	Bhopal	District Collector	uri (5)	ae cunty Deposit	300.00	Appricable Taxes 80.00					
	2 11-01-2	2021	Both		2	Bhopal	Police & Traffic		500.00	100.00	18.00					
					3	Bhopal	Municipal Corporati	on	.00	100.00	.00					
					4	Bhopal	State Archaeology		1000.00	1000.00	180.00					
					6	Bhopal	Other Related Depart	rtment	.00	200.00	.00					
										1						
	S.No.		Location	Applicatio	on Curre	nt Status		Nature of Shoot		No of Police Security Require	d					
	Shooting location :	2	1.S.B.T.	Rejected	)		1	Public		10						
	Shooting Se	chedule			Loca	tion Permissio	ons									
	# Shooti	ng Date	Shooting Slot		#	District Name	Requested Permissi	on (s)	Security Deposit	Department Fees	Applicable Taxes					
	2 15-01-3	2021	Day		2	Bhopal	Police & Traffic		-	-	-					
					3	Bhopal	Municipal Corporati	on		-	-					
					4	Bhopal	Drone Permission			-	-					
		-														
	Department Fees Pr	ayment Details														
	Application Fee			₹ 3,578.00		Payment By			K0799990054	1	国际等等的部分					
	Portal Charge			00. ۶		Payment Status			PAID		1000					
	GST on Portal (9% s	GST + 9% CGST)		00.5		Transaction Dat			29/12/2020	0818650773						
	Total Transaction Ar	nount		₹ 3578.00		MPOnline Tran	action ID		(Payment Ref	-No:FFC2000054)						
						Print Form	📥 Download all at	tachments	>							
	Copyright ©2020 Pov	vered by MPOnline Li	nited . All rights reserve	d.							Venio					

**Step 21:-** Once the department fee is successfully paid, the permission letter will be signed and uploaded by the DM Login, a message is also sent to the applicant, after which permission letter can be accessed through their login under **Permission Letter Issued** Link, as shown in the image below:



### Step 22:- Click on View Button:

FFC MPT		ද 🚨 Anuj Verma 🙂
Anuj Verma Applicant	View Applications	
<ul> <li>Dashboard</li> <li>Create Project Profile</li> <li>Project Profile List</li> </ul>	S.No         IA         Application Number         II         Film Title         II         Applicant Name         II         District         II         Application Status         II         Submitted Date           1         CAF200003         Statup         Anuj Verma         Bhopal         Itsues         22/12/2020           2         CAF2000058         Test Eline Bhopal         Anuj Verma         Bhopal         Itsues         29/12/2020	If Action If
Common Application Form Request To Add New Location		Previous 1 Next
Requested Location Status		
	Copyright © 2020 Powered by MPOnline Limited . All rights reserved.	Version 1.0.0

### **Step 23:-** Click on **Download Signed Permission Letter & Terms and Conditions** Button to download the complete permission letter:

FFC MPT														🔎 🚨 Anuj Verma 🙂				
Anuj Verma	Common A	Application Form (CAF)	CAF2000056															
Dashboard	Applic ation	Current Status : Permission	Letter Issued															
Create Project Profile		a 2 577 5 40																
Project Profile List	4			_	_													
Common Application Form	For Film Shooting Permission in Madhya Pradesh																	
Requested Location Status	Application (CAF) No : CAF2000056																	
	Applicant N	lama	AM 11 1/6	(DAAA)			Applicant	Des los atlos			MANAN	260						
	ANUJ VEI Applicant Mobile No 83495532						Applicant	Email-id			anuj.ver	na@mponlir	ne.gov.in					
	Applicant A	Addres s	MP Naga	ar Bhopal			8)AN			Cá l								
	Portal Fees	Payment Details		<b>2</b> 0.00			Payment By	ey,			K0799	990054		जिथि स्थित स्थित स्थ				
	Portal Char	ge		₹ 700	.00		Payment Stat	us (			PAID							
	GST on Po	rtal (9% 5G5T + 9% CG5T)		₹ 126	.00		MPOnline Tra	ansaction ID			20122	097631450	37854					
	Project Pro	action Amount		₹ 826	.00		Transaction D	ate [DD/MM/YYYY]			29/12/	2020		E1254873/29298				
	(for seeking	g permission to shoot in the M	adhya Pradesh)	Test D		Dist												
	Production	House Constitution		Proprie	torship	p												
	Production	Hous e Details / Registration N	».	jw8y8y	t													
	Authorizati	on Letter in fav or of pers on fili	ng the application	% Atta	ch me r	nt												
	Type of Pro	ject		Featur	e Film													
	Title of the	Project / Film		Test Fi	Test Film Bhopal													
	Title Certifie	cate		% Atta	% Attachment													
	Brief Synop	of the Film / Project		N Atta	S Attachment													
	Main Artist	(s) Details		Timur	Hindi													
	S.No			Name	Name													
	1			HAPP	нарру													
	2			DAPP	DAPPY													
	Total Budge	at of the Film (in INR)		1,000,	1,000,000,000													
	Is Shooting	Is Shooting Under Forest Area					Yes National Park											
	Details of F	Type of forest area in which permission is require Details of Forest Area					Halsonai Park Telt											
	Is there any	is there any fire/blasting scene in the script					Yes											
	Fire/blastin	Fire/blasting details					Attachment Yes											
	Temporary	Is there any temporary structure to be created Temporary structure details					Altachment											
	Is there any Creation, S	yother details such as Road E pecial assistance etc	lock required, Set	Yes	Yes													
	Details of s	pecial assistance		lest														
	Is there any Tourism/Sta	y In-Film Branding or using an ate.	Asset/Name/Product of	Yes	Yes													
	Details of In Tourism/Str	n-Film Branding or using any #	sset/Name/Product of	test de	test details													
	Line Produ	cer Details																
	S No.	Line Producer Nar		Contact Number e-mail Address														
	1	TEST ONE		7898745353 tes@gmail.com 154FJDJSDVDSV									v					
	Name of pe	rson in charge who may be c	ntacted by the offical o	f TEST	'EST ONE													
	Contact nu	mber of person in charge		78987	799745353													
	Is this Inter	national Film, Web Series and	TV Serials shooting	Yes	Yes													
	Is this Inter	mational Film, Web Series and	TV Serials shooting	Attail tort day	Attachment test details													
	Shooting Locations																	
	S.No.		Location		Арр	olicatio	on Current Status			Nature of Sho	pot	No of Po	lice Security Requi	red				
	Shooting	location 1	Chirayu Hospital		(Ap	proved	<b>D</b>			Crew		5						
	snoo #	Shooting Date	Shooting Slot		L0	Dicatio	on Permissic istrict Name	Requested Permis	sion(s)		Security Deposit	Dej	partment Fees	Applicable Taxes				
	1	10-01-2021	Day		1	в	hopal	District Collector			100.00	300	0.00	80.00				
	2	11-01-2021	Both		2	2 BI	hopal	Police & Traffic	har		500.00	100	0.00	18.00				
					4	. в	hopal	State Archaeology			1000.00	100	00.00	180.00				
					6	5 B	hopal	Drone Permission			.00	200	0.00	.0 0				
					6	5 BI	hopal	Other Related Dep	artmer	nt	.00	.00		.00				
			1 months				<b></b>											
	Shooting	S.No. Location Shooting location 2 LSBT				urrent	Status		Public	e or shoot		10	Security Required					
	Shoo	ting Schedule			Lo	ocatio	on Permissio	ons										
		Shooting Date	Shooting Slot		"	P D	istrict Name	Requested Permis	sion (s)		Security Deposit	Dej	partment Fees	Applicable Taxes				
	1	1 14-01-2021 Night				1 BI	hopal	District Collector Police & Traffic				-		-				
					3	в	hopal	Municipal Corpora	tion			-		-				
					4	в	hopal	Drone Permission				-		-				
					6	5 BI	hopal	Other Related Dep	artmer	it		-		-				
	Department	tFeesPaymentDetails																
	Application Portal Char	Fee		₹ 3,578.00	•		Payment By				K0799990054			里於此際是				
	GST on Po	 rtal (9% SGST + 9% CGST)		₹.00			Transaction Date	e [DD/MM/YYYY]			29/12/2020							
	Total Trans	₹ 3578.00			MPOnline Trans	action ID			20122905780 (Payment Ref	818650773 No:FFC2000	1054)							

🖶 Print Form 🔹 Download all attachmen 🔄 Print permission letter